

# Software & Training Consultant

## Overview

This is an opportunity to be a part of a fast-paced, agile software and consulting company that develops innovative technology products for the asset management industry. We focus on the quality of life for our employees and the quality of products and services for our customers.

CMMS Data Group seeks a driven, self-motivated consultant who works effectively both independently and within a team environment. This is an entry-level position requiring a minimum of 50% travel. Your success is our success. Thus, you will receive the tools needed to achieve success.

## Responsibilities

- Train customers on various software packages, both on-site and off-site (on-site visits require travel).
- Write site reports summarizing each visit.
- Provide a high level of customer service to each customer.
- Perform various software installations.
- Provide light technical support to customers.

## Qualifications

You must possess the following:

- Bachelor's degree
- Team player attitude
- Outgoing personality with the ability to perform and work well under pressure
- The ability to handle day-to-day work challenges and shifting priorities
- Excellent written, verbal, and presentation (both online and in person) communication skills
- Typing skills (minimum: 45 words per minute)
- Attention to detail

## Technologies

The ideal candidate will be proficient (1+ years) with the following technologies:

- Web Applications
- Microsoft Outlook
- Microsoft Office (Word, Excel, Access, PowerPoint)
- Fundamental database (Access, SQL, and/or Oracle) understanding

## Terms of Employment

This is a full-time salaried position with bonus and benefits.

## Contact

[jobs@CMMSDataGroup.com](mailto:jobs@CMMSDataGroup.com)